

Hot Aire Concert Band -Annual General Meeting Agenda

Saturday 15th February 2020 @ 10am

Start at 10.05am

Apologies: Pam, Gayle, Bev

Attendance: Denise Ross, Karen Brickles, Kathryn Harrison, Kate Harrison, Kiara Grove, Jean Joss, Jo Derbyshire, Sam Scott, Sarah Vantol, Liz Thornton, Mia Smith, Ben Curtis, Emily James, Sue Jerram, Heather Clarke-Coates, Claire Khan, Sandra Rennie, Keith Lander, Chris Newport, Suzanne Steel, Pauline Eastwood, Kate Bray, Jane Pitchfork, Ruth Nutter, Cat Henderson, Simon Kerr, Sonna Leusen, Phil Anderson, Kate Anderson, John Howarth, Amber Lumb, Andy Lumb, Ruth Lumb, Rosie Lumb, Rachel Supe, Rebekah Pitchfork, Hannah Stafford, Fallen/Ash Edwards, Eva Wilkinson, Katie James, Thomas James, Dan Khan, Paul Fellows, Mark Sherwood, Samantha Shetty, John Stafford, Linda Stafford MEGan Logush, Bryony Shaw, Rachel JAMES, Gwyneth Jackson, Aisha Walker, Mike Deakin, Laura Thornton.

1) Approval of Minutes

Advice on minute writing, with thanks.

2) GDPR and Media Consent - Moved to after Fresh Aire Report

Able to use Gsuite for free due to registered as charity. Membership form and gift aid form includes media consent. Held securely and lists members who have access to data. If anyone leaves the band they can ask for their data to be removed. Membership details will be deleted annually. Mailchimp also holds data. GDPR compliant and members can remove themselves at any time.

Photos and videos on website, privacy and data protection policy on website. Can request media to be removed.

Officially 68 members signed up through membership form. 46 gift aid.

We need to be aware if you do not consent to your photograph being taken and emergency contacts for emergencies.

socal@hotaire.org is social email address

3) Election of Trustees and Officers

Officers are chair, vice chair, secretary and treasurer.

Committee members act as officers of the band.

Karen Brickles and Sam Scott have stepped down as Music Librarians, which has been filled in by Denise Ross.

Laura Thornton and Sarah have offered to assist with Music Librarian.

Barbara proposed Heather Clarke-Coates be officially membership secretary. Unanimous agreement.

No other current officers or committee members wish to step down.

Christine seconded officers and committee members. Unanimous agreement.

Current Elected Officers:

Chair Peter Lancaster

Vice Chair Daniel Khan

Treasurer Barbara Snowden

Music Librarian Denise Ross with Laura and Sarah

Concert Secretary/Coordinator Aisha Walker

Secretary Joanne Relton

Membership Secretary Heather Clarke-Coates

Social Secretaries Linda Stafford. Pam, Cat & Rebecca sub group.

Marketing & PR Officer Kathryn Harrison

2019 Trustees (8):

Peter Lancaster

Barbara Snowden

Joanne Relton

Aisha Walker

Joanne Nash

Linda Stafford

Daniel Khan

Heather Clark-Coates

Pauline Eastwood is a new addition.

Barbara proposed Pauline, Karen seconded. Unanimous agreement.

Pete proposed trustees going forward. Rachel James seconded. Unanimous agreement.

Current Trustees (9):

Peter Lancaster

Barbara Snowden

Joanne Relton

Aisha Walker

Joanne Nash

Linda Stafford

Daniel Khan

Heather Clark-Coates

Pauline Eastwood

Trustees are legally responsible for the finances of the band.

4) Chair's Report

Membership approx 98 on register. 56 fresh aire, 60 hot aire (some crossover). Membership relatively level over the past few years. Pillars of Hot Aire are the committee and all the other people who ensure the continuation of the band.

Thanks given to; Steve Bradnum, Barbara Snowden, Suzanne and Christine and Pauline, Aisha Walker, Karen Brickles, Sam Scott, Heather, Grace, Mia and Ben, Linda, John, Cat, Rebecca, Pam, Gayle, Keith, Mike Deakin, Kathryn Harrison, Joanne Relton, Mark Sherwood.

Going forward, the band continues to prosper in that the standards of players is improving year by year. The social events are well organised and extremely enjoyable but the one thing that makes this band unique is us. It is easy going, if you can't make a rehearsal or gig its's no big deal. Its enjoyable but most importantly of all it is fun and long may that philosophy continue. We are here to enjoy ourselves.

5) Treasurer's Report

Money raised from anniversary concert and gift aid. Band in a healthy position but less likely to receive large sums. [See Appendix 1]

Baraba proposed sums stay the same.

No indications that the rent for Dixons will increase. Understood by increase with inflation.

Thanks given to; Dan Khan and Mike Deakin, Heather and team, Suzanne, Christine, Pauline, Richard (auditor).

Barbara has created a sheet to see profit from concerts. [See Appendix 2]

Pete proposed accounts are accepted. Suzanne seconded. Unanimous agreement.

6) Musical Director's Report

Thanks given to; reiterate Pete's thanks, committee, and everyone doing public and private for the band. Special thanks to Karen for all her work over the years.

Pleased with the community and social side of the band. Always looks forward coming to rehearsals and supports the longevity and success of the band.

Anniversary concert was a success from both audience and financial perspectives. Thanks to Debbie and Laura and Hannah.

CD was about the excitement of creating a CD and experiences as well as having the final product. Over time the CD will sell and funds will trickle back in. Hopes the members of the band like the CD in terms of sound and design. Special thanks to Kathryn and Kate. Well on with the next CD with 2 tracks completed and others on their way. Looking forward to recording in Kurt's new studio.

Instrumentalist recruitment. Hopefully another regular keyboard player and trombones. Also horns, tubas and clarinets would help to overall balance within the band. Other instrumentalists are always welcome although some sections are now very large.

New Instruments in the percussion sections has been answered with the arrival of Ruth and family. Could look to invest in a timpani and tam tam with storage facilities. The alto-clarinet has proved popular and a worthwhile experience. Could be good to invest in a baritone saxophone for a similar opportunity for the alto sax players.

Need to look at getting more paid concerts in a year. Any suggestions are welcome.
Thanks to all members of the band

7) Fresh Aire's Report

Heather - band is moving from strength to strength. Thanks to Barbara and Mark Sherwood. Great reputation within the community and getting promotions from external music teachers. 7 new starts, some members have left as expected. Website and word of mouth to thank. Received letter from Michelle (percussion) as thanks. Fresh aire is 10 years old this year. Still some original members in the band. Social activities planned as celebration.
Barbara - thanks to Heather and Mark. Thanks to Gwennyth.

8) Matters Arising from last AGM held on 03rd February 2018 (if not covered above)
Already covered under approval of minutes

9) Any Other Business

a) Denise - Cupboard

Would appreciate help with tidying the cupboard. Joanne Relton has agreed to help and offer 'authority' on what can be removed. During Fresh Aire on an agreed Saturday.

b) Sam - Concert Sign Up Sheet/Commitment to rehearsal proceedings

Thanks to Suzanne for the sign up sheets. Would be good to make use of these so players can know whether they are required or not. Useful for conductors as well. There are apps that also offer this service. Paper copy may work best for this band. Majority in favour of app however there are some not in favour. Worth exploring but there will be a laptop on site for people to make use of. Text message system for emergencies and alerts.

Thanks to Pete for his work as chair.

Meeting ends 11.03am